

**OF A REGULAR MEETING  
MAYOR AND BOARD OF TRUSTEES  
FOR THE VILLAGE OF FORSYTH, IL**

**Held at the Village Hall  
March 7, 2011**

**Call to Order**

Mayor Harold Gilbert called the meeting to order at 6:30 p.m.

**Pledge of Allegiance**

**Roll Call**

Upon call of the roll, the following Trustees were physically present:

Reed, Rasho, Allsup, Johnson, Hubbard

Absent: Morr.

**Also Physically Present**

Lt. Scheibly, Deputy Houk, Darrell Woolums, Larry Coloni, Deputy Hauk, Rhonda Stewart, Jean Campbell, Charlyn Brautigam, Heather Kimmons, Kathy Mizer, Charles Frey, Kerstin Trachtenberg.

**Adoption of Consent Agenda**

*\*\* Consideration of items listed on the Consent Agenda under the omnibus vote designation:*

1. Approval of Minutes of the Regular Village Board meeting held February 7, 2011.
2. Approval of Minutes of the Regular Village Board meeting held February 22, 2011.
3. Approval of Bill presented for payment, February 23, 2011, March 1, 2011, and March 7, 2011. *\*\*Invoices are always available for review upon request.*

Village Administrator Heather Kimmons pointed out that the minutes from the February 7, 2011 were approved at the last regular meeting. However, since the date for the minutes was not listed on the agenda for that meeting correctly, they have been included on tonight's agenda for ratify the action taken to approve them at the February 22, 2011 meeting

Trustee Hubbard moved, and Trustee Allsup seconded, to approve the Consent Agenda, as presented. Upon a call of the roll, the vote was:

Yeas: 5—Reed, Rasho, Allsup, Johnson, Hubbard.

Nays: 0—None.

Absent: 1—Morr.

Motion declared carried by omnibus vote.

**Public Comment**

No comments were made.

**ADMINISTRATION REPORT**

### **LAW ENFORCEMENT—**

- Lt. Jeff Scheibly and Deputy Timothy Houk were in attendance to comment on recent activity in the Village officers have responded to. Items mentioned include:

- Lt. Scheibly reported that officers report that things have been pretty quiet in the Village over the last couple of weeks.

- Officers continue conducting residence checks for homeowners that are on vacation. No problems have been reported.

### **ADMINISTRATIVE REPORTS —**

Village Administrator Heather Kimmons mentioned that in addition to her report, Trustees have been provided with written reports or narratives from the Treasurer, Librarian, Public Works Director, and Engineer to review. Mayor Gilbert asked if there were any questions concerning any of these reports.

### **OLD BUSINESS:**

#### **Ordinance No. 819, Special Use Permit for Forsyth Antique Mall**

Village Administrator Heather Kimmons referred to the proposed ordinance included in tonight's meeting packet. She mentioned that it was included in the last meeting packet, but was not listed on the agenda for that meeting. Heather explained that the Board approved this request at the February 7, 2011 meeting, and noted that this ordinance formalizes approval of that decision. The map attached outlines the intent of what was approved and should be included with the signed ordinance. Heather recommended it be approved, but added that the

Trustee Allsup moved, and Trustee Johnson seconded, to approve Ordinance No. 819 – An ordinance granting a Special Use Permit for the Forsyth Antique Mall, which allows the business to construct a “Garden” and “Bistro” area at the property located at 690 S. US Rt 51. Upon a call of the roll, the vote was:

Yeas: 5—Reed, Rasho, Allsup, Johnson, Hubbard.

Nays: 0—None.

Absent: 1—Morr.

Motion declared carried.

### **NEW BUSINESS**

#### **Finance Committee Recommendation – Purchase of Laptops for Trustees**

Mayor Gilbert recommended this item be tabled until all seven of the elected officials are present to discuss this issue. Trustees agreed to this suggestion. Mayor Gilbert asked that it be placed on the agenda for the next regular meeting.

Trustee Hubbard pointed out that the Finance Committee did not recommend the Village proceed with the purchase of laptop computers. He explained that the committee only recommended that the Board look into the possibility of purchasing laptops for the Trustees based upon the quote presented at the meeting.

### **Library Annual Surplus Sale**

Trustee and Chair of the Library Committee Reed, reported that the Library Committee has recommended the Library hold its annual magazine sale on April 8 and 9, 2011. He explained that library staff would like to dispose or withdraw library materials that have been removed from the library collection. Items include periodicals, children's books, books on tape or cds, and videos. Any items that are not sold will be recycled.

Trustee Reed moved, and Trustee Allsup seconded, to hold the Library annual magazine sale on April 8 and 9, 2011, as recommended by the Library Committee. Upon a call of the roll, the vote was:

Yeas: 5—Reed, Rasho, Allsup, Johnson, Hubbard.  
Nays: 0—None.  
Absent: 1—Morr.  
Motion declared carried.

### **Future of Standing Advisory Committees - Activities and Events, Economic Development, Finance, Health & Safety Library, Parks & Recreation, and Public Works**

Mayor Gilbert suggested this item be tabled since all six of the Trustees were not present. Trustees agreed. He asked that the item be placed on the next meeting agenda.

### **Legal and Engineering Contracts**

Mayor Gilbert suggested that this item also be tabled since all of the Trustees were not present. Trustees agreed. He asked that the item be placed on the next meeting agenda.

### **Meet the Candidates Night**

Village Administrator Heather Kimmons mentioned that a *Meet the Candidates* Night has been scheduled for Monday, March 28, 2011 at the Community Center. She encouraged everyone to come. Heather commented that she hopes the format will be less formal than has been in the past.

### **Capital Improvement Planning Meeting**

Village Administrator Heather Kimmons reminded Trustees that the Capital Improvement Planning Meeting would be held tomorrow evening at Village Hall, beginning at 6:30 p.m. She provided copies of budget worksheets to each one in preparation of the meeting.

### **Adjournment**

Trustee Allsup moved, and Trustee Hubbard seconded, that the meeting be adjourned. The meeting was adjourned at 6:44 p.m. on voice vote.

By: \_\_\_\_\_  
*Village Clerk*